Steps to Register on IMS website

Step 1: Visit URL http://www.imetsociety.org and Click on ‘Register’ at top right corner as highlighted in figure below.

Step 2: Fill the desired Username and Email Address and Capctcha code as shown. And Click on Register button. After that message ‘Registration complete. Please check your email’ is displayed as highlighted in Fig 3.

Step 3: Check your email in the email added. Please check junk mails also as first time it can go to your junk emails also. Mark the email as ‘Not Spam/ Not Junk’ and click on the link in the email. After clicking on the link following page to set the password is displayed. A suggested password is shown. You can choose your fulfilling the password policy i.e.

The password should be at least twelve characters long. To make it stronger, use upper and lower case letters, numbers, and symbols like ! " ? $ % ^ & ).
After successfully setting a password you would receive a message ‘Your password has been reset’. You can click on login link there or on home page of the website near to register link as shown in Fig1.

Step4: Login using the username and password. The following screen appears
Add the following details

1. First Name
2. Last Name
3. Select Display name publicly as (This is the name by which you would be identified on this site by other members.)
4. Website: Enter if you have any website.
5. Biographical Info: Enter short description about yourself.
   (Email address change has been restricted for an account.)

Scroll down

6. Upload your picture by clicking on browse button.
   Enter the Extra Information
7. Membership Id: Enter your Membership No of IMS, if you have one.
8. Local Chapter, Gender, Qualification, Date of Birth, Awards (If Any), Appointment, Organization, Area of Specialization, Landline Number, Mobile etc.
9. Enter your Mailing Address and Permanent Address if your permanent address is same as your mailing address, just check the checkbox (highlighted in the above image). It would copy your mailing address into permanent address and you would not have to enter the same again.
10. After filling all the details Click on Update profile button (highlighted in above fig) to save all your details.